



# Grant County Fire District 7 Board of Commissioners Regular Meeting Agenda

**Date:** September 10, 2025

**Time:** 6:30pm

**Location:** 155 Wa-28 W. Soap Lake, Wa 98851

## **1) Call to Order**

## **2) Pledge of Allegiance**

## **3) Roll Call, Establish Quorum**

## **4) Recognize and Welcome Public, Invite Public Comments (3 minute time frame)**

## **5) Swearing-In Ceremony for Chief Brittain**

## **6) Approval of Agenda**

## **7) Consent Agenda**

- a) Approval of Last Meeting's Minutes
- b) Expense Vouchers Review and Approval
- c) District Credit Card Expenditures
- d) Approval of Grant Rembursements

## **8) Chief's Report**

- a) Incidents
- b) Training
- c) Facilities
- d) Fleet
- e) Regional update
- f) Statewide update
- g) New Members

## **9) District Secretary's Report**

- a) Cash Balance-
- b) EMS Billing -
- c) Cost Recovery Billing-

## **10) Old Business**



## Grant County Fire District 7 Board of Commissioners Regular Meeting Agenda

- a) Discussion and possible action on an exit interview with Chief Baker (Remote)

### 11) New Business

- a) Discussion and possible action on a New Policy 1004 for Tuition Reimbursement
- b) Discussion and possible action on The 2026 Budget

### 12) Executive Session

- a) **RCW 42.30.110(1)(g)**: To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee
- b) **RCW 42.30.110(1)(h)** To evaluate the qualifications of a candidate for appointment to elective office

### 13) Announcements & Upcoming Events

- a) Next Board of Commissioners Meeting: October 8th, 2025
- b) Events -
- c) Agenda item requests

### 14) Adjournment



## Grant County Fire District 7 Board of Commissioners Regular Meeting Agenda

### **AGENDA ITEM 10a**

- a) Discussion and possible action on a New Policy 1004 for Tuition Reimbursement

### **AGENDA REQUEST**

Chief Erick Brittain

### **PERSON RESPONSIBLE FOR AGENDA ITEM**

Fire Chief

### **AGENDA DESCRIPTION**

**Tuition Reimbursement Policy Overview** Grant County Fire District #7 offers tuition reimbursement to support member development through accredited education and training. Eligible employees may receive full reimbursement for approved courses up to \$500, while higher-cost courses require a one-year service commitment. Reimbursement is contingent on satisfactory course completion and excludes compensation for time spent in class. Members must submit a request form prior to enrollment and provide documentation for reimbursement. Early separation triggers prorated repayment, authorized via final paycheck deduction.

### **AGENDA RECOMMENDED MOTION**

Motion to Approve New Policy 1004 Tuition Reimbursement

### **ATTACHMENTS**

**See attachment**



## Grant County Fire District 7 Board of Commissioners Regular Meeting Agenda

### **AGENDA ITEM 10A**

b) Discussion and possible action on The 2026 Budget

### **AGENDA REQUEST**

2026 Budget

### **PERSON RESPONSIBLE FOR AGENDA ITEM**

Commissioner Jim McKiernan

### **AGENDA DESCRIPTION**

The Board will review the preliminary draft of the 2026 operating and capital budget, including projected revenues, expenditures, and strategic priorities. Discussion may include adjustments to staffing, compensation planning, capital investments, and grant allocations. Action may be taken to approve budget components or provide direction for finalization.

### **AGENDA RECOMMENDED MOTION**

No Motion at this time

### **ATTACHMENTS**



**Grant County Fire District 7  
Board of Commissioners  
Regular Meeting Agenda**

**EXECUTIVE SESSION 12**

- a) **RCW 42.30.110 (g)** To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee.
  
- b) **RCW 42.30.110(1)(h)** To evaluate the qualifications of a candidate for appointment to elective office