



Grant County Fire District 7 Board of Commissioners Regular Meeting Agenda

Date: September 10, 2025

Time: 6:30pm

Location: 155 Wa-28 W. Soap Lake, Wa 98851

1) Call to Order

The meeting was called to order at 6:30pm

2) Pledge of Allegiance

3) Roll Call, Establish Quorum

Commissioner Nelson

Commissioner Burts

Commissioner McKiernan

Chief Brittain

All present quorum members established

4) Recognize and Welcome Public, Invite Public Comments (3 minute time frame)

No public comment

6) Approval of Agenda

Commissioner Burts motioned to approve the Agenda

Commissioner Nelson seconded the motion

passed

7) Consent Agenda

- a) Approval of Last Meeting's Minutes
- b) Expense Vouchers Review and Approval
- c) District Credit Card Expenditures
- d) Approval of Grant Rembursements

Commissioner Burts motioned to approve the Consent agenda

Commissioner Nelson seconded the motion

passed

8) Chief's Report

- a) Incidents
- b) Training
- c) Facilities
- d) Fleet
- e) Regional update
- f) Statewide update
- g) New Members

SEE ATTACHED REPORT



**Grant County Fire District 7
Board of Commissioners
Regular Meeting Agenda**

9) District Secretary's Report

- a)Cash Balance-
- b)EMS Billing -
- c)Cost Recovery Billing-

SEE ATTACHED REPORT

10) Old Business

- a) Discussion and possible action on an exit interview with Chief Baker (Remote)
*Commissioner Nelson motioned to extend Baker's contract through September
Commissioner Burts seconded the motion
Baker's contract is extended through the end of September*

11) New Business

- a) Discussion and possible action on a New Policy 1004 for Tuition Reimbursement
Commissioner Nelson asked that we remove the part that says they have to pay the class back if they don't pass. She wanted to give them 2 tries before they owe for the class. Chief Brittain is going to reword the Policy and resubmit it for Board approval during the October 8th meeting.
- b) Discussion and possible action on The 2026 Budget
Commissioner McKiernan mentioned that he and the Chief have a budget meeting September 25, all are welcome to join in and discuss the 2026 budget. He would like to have the budget adjusted by November or early December so we are prepared. He also stated he is hoping that there will be some leftover so we can work on getting the Reserve Fund up to where it needs to be.

12) Executive Session

a) **RCW 42.30.110(1)(g)**: To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee

b)**RCW 42.30.110(1)(h)** To evaluate the qualifications of a candidate for appointment to elective office

Commissioner Burts motioned we enter Executive Session at 7:07pm

Commissioner Nelson seconded the motion

Commissioner Burts motioned to reenter open session at 7:32pm

Commissioner Nelson seconded it.

Commissioner Nelson motioned to approve Bruce Wilson as our new Commissioner for full her seat starting in October

Commissioner Burts seconded the motion

Bruce Wilson will fill the open Commissioner seat .



**Grant County Fire District 7
Board of Commissioners
Regular Meeting Agenda**

13) Announcements & Upcoming Events

a)Next Board of Commissioners Meeting: October 8th, 2025

b)Events - ***October 9th is story time at the library with Fire Fighters, September 13th is the car show at Sun Lakes, Tea with the Chief is going to be held at Cloudview Bakery September 11th.***

c)Agenda item requests

Oath of office for Burce Wilson

14) Adjournment

Commissioner Burts motioned to adjourn the meeting at 7:37pm

Commissioner Nelson seconded the motion

Meeting adjourned