



Grant County Fire District 7 Board of Commissioners Regular Meeting Agenda

Date: February, 12th 2025

Time: 6:30pm

Location: 155 Wa-28 W. Soap Lake, Wa 98851

1) Call to Order

The meeting was called to order at 6:30pm

2) Pledge of Allegiance

3) Roll Call, Establish Quorum

Commissioner Dan Burts present, Commissioner Jim McKiernan present, Chief Baker present, Commissioner Lynne Nelson remote present Quorum Established.

4) Recognize and Welcome Public, Invite Public Comments (3 minute time frame)

No public comment . Kiernan Elders, Michael Harper, Evan Bolyard

5) Approval of Agenda

Commissioner McKiernan motioned to approve the Approval of the Agenda, Commissioner Nelson seconded the motion, Agenda approved.

6) Consent Agenda

- a) Approval of Last Meeting's Minutes
- b) Expense Vouchers Review and Approval
- c) District Credit Card Expenditures

Commissioner McKiernan questioned the pizza charges on Chief Bakers credit card expenses. Chief Baker informed him that the two pizza chargers were for training and the cism meetings from the accident last week. Commissioner McKiernan made the motion to approve the Consent Agenda, Commissioner Nelson seconded the motion, Consent Agenda approved

7) Chief's Report

- a) Incidents
- b) Training
- c) Facilities
- d) Fleet
- e) Regional update
- f) Statewide update
- g) New Members

SEE ATTACHED REPORT

8) District Secretary's Report

- a) Cash Balance-



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- b)EMS Billing -
- c)Cost Recovery Billing-

SEE ATTACHED REPORT

9) Old Business

- a) Administering the Community Prevention and Wellness Initiative Grant.

The Community Prevention and Wellness Initiative Grant is still on track to take place on March 1st, 2025. Chief Baker made the comment that we need to make sure to have all of his paperwork for Retirement and Insurance ready to go.

- b) Policy Manual Committee

Commissioner Burts and Chief Baker met on Monday and went over the Policy Manual. They both believe that it is ready to go. Commissioner McKiernan made the motion to approve the Policy Manual, Commissioner Nelson seconded the motion, Motion passes.

- c) Report from Legislative Days

Commissioner McKiernan had lots of positive comments about attending the Legislative Days. Some main points he made were that they both made good connections, everyone looked sharp in their class A's, and also getting the word out about how GCFD7 is improving and really making a difference in the community. They both had a wonderful and informative time.

10) New Business

- a) Discussion and possible action Life Line Ambulance Billing

Discussion was had whether to pay or not to pay the bill. Going forward they decide to keep a good standing relationship with Life Line Ambulance and submit payment. Commissioner McKiernan motioned to pay \$16,195.00 to Life Line Ambulance, Commissioner Nelson seconded the motion, Motion passes

- b) Discussion and possible action on paramedic program

We have 2 paramedics who are interested in taking stipend EMT shifts at Grant County Fire District #7. Chief Bakes states with the direction 7 is going he thinks this would be a very positive movement for our District and the Community. It will cost approximately \$5,000.00 to get us equipped with everything they will need. Commissioner McKiernan motioned to approve a paramedic program and some level of ALS, Commissioner Nelson seconded the motion Motion has been made and approved.

12) Executive Session

- a) Discussion regarding the qualifications of an applicant for public employment RCW 42.30.110(g)

We entered the executive session at 7:16pm and we came back into regular session at 7:31pm.

13) Announcements & Upcoming Events

Tea with the Chief on Feb. 20th from 10:30 am to 1:00pm at Cloudview Kitchen



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- a)Next Board of Commissioners Meeting: Mar 12th, 2025
- b)Events -
- c)Agenda item requests

Discussion about Station #2 opportunities

14) Adjournment

Commissioner McKiernan motioned to adjourn the meeting Commissioner Nelson seconded the motion Meeting adjourned 7:34pm

***THIS MEETING WAS RECORDED VIA GOOGLE
MEETS AND WILL BE RETAINED FOR FUTURE
REFERENCES***



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AGENDA ITEM 10a

AGENDA REQUEST

Discussion and possible action on Life Line Ambulance Billing

PERSON RESPONSIBLE FOR AGENDA ITEM

Chief Baker

AGENDA DESCRIPTION

We received a bill in the amount of \$16,195.00 for 15 months of ambulance services from 07/2023- 09/2024.

AGENDA RECOMMENDED MOTION

Motion to approve payment to Lifeline Ambulance for \$16,195.00.

ATTACHMENTS



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AGENDA ITEM 10B

AGENDA REQUEST

Discussion and possible action on paramedic program

PERSON RESPONSIBLE FOR AGENDA ITEM

Chief Chris Baker

AGENDA DESCRIPTION

We have 2 paramedics interested in joining our department and taking stipend shifts. It will cost about \$5,000.00 to get us equipped with what they will need.

AGENDA RECOMMENDED MOTION

Motion to approve adding a paramedic program to Fire District #7.

ATTACHMENTS



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AGENDA ITEM 10C

AGENDA REQUEST

Discussion and Possible action on approving the Lexipol electronic policy procedures

PERSON RESPONSIBLE FOR AGENDA ITEM

Chief Chris Baker

AGENDA DESCRIPTION

In March of 2025 the Fire District Commissioners approved the Lexipol Platform for Policy and Procedure development and administration. The Chief has reviewed and made adjustments to the Policy and Procedure Manual and the Fire Commissioners need to begin reviewing and approving the policies electronically in order to implement them.

AGENDA RECOMMENDED MOTION

No Motion. Presentation on how to log on and approve each of the policies. .

ATTACHMENTS

None.



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AGENDA ITEM 10d

AGENDA REQUEST

Discussion and possible action on process for stipend EMT only membership with Fire District 7

PERSON RESPONSIBLE FOR AGENDA ITEM

Chief Chris Baker

AGENDA DESCRIPTION

Change the membership process for Stipend EMT positions to be as follows

1. Review and Approval of the Application by 2 or more Department Officers
2. Background check including validating credentials
3. Review and approval by the Fire Chief
4. Notification of membership to the Fire District Commissioners at the next scheduled commissioners meeting.

AGENDA RECOMMENDED MOTION

No Motion. Presentation on how to log on and approve each of the policies. .

ATTACHMENTS

None.



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EXECUTIVE SESSION 12

- a) Discussion regarding the qualifications of an applicant for public employment RCW 42.30.110(g)