



Grant County Fire District 7 Board of Commissioners Regular Meeting Agenda

Date: January 8, 2025

Time: 6:30pm

Location: 155 Wa-28 W. Soap Lake, Wa 98851

1) Call to Order

The meeting was called to order at 6:30pm

2) Pledge of Allegiance

3) Roll Call, Establish Quorum

Commissioner Dan Burts present, Commissioner Jim McKiernan present, Commissioner Lynne Nelson not present, Chief Baker present. Quorum Established

4) Recognize and Welcome Public, Invite Public Comments (3 minute time frame)

None at this time

5) Approval of Agenda

Commissioner McKiernan made a motion to approve the Approval of Agenda Commissioner Burts seconded the motion Agenda Approved

6) Consent Agenda

Commissioner McKiernan motioned to approve the consent agenda Commissioner Burts seconded the motion. Consent agenda approved

- a) Approval of Last Meeting's Minutes
- b) Expense Vouchers Review and Approval
- c) District Credit Card Expenditures

7) Chief's Report

- a) Incidents
- b) Training
- c) Facilities
- d) Fleet
- e) Regional update
- f) Statewide update
- g) New Members: None

SEE ATTACHED REPORT

8) District Secretary's Report

- a) Cash Balance-
- b) EMS Billing -
- c) Cost Recovery Billing-

SEE ATTACHED REPORT



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9) Old Business

- a) Administering the Community Prevention and Wellness Initiative Grant.
- b) Policy Manual Committee
- c) Budget Committee

As for now we have a start date for the Community Prevention and Wellness Initiative Grant to take effect March 1st, 2025

Chief Baker and Commissioner Burts were unable to meet up over the holidays because Burts fell ill. They are working on a time to meet and go over the policies and start moving forward. Chief Baker made a comment that on December 27th, 2024 the tax value increased by 40 million dollars.

10) New Business

a) Discussion and possible action on sending a Commissioner to the Washington Fire Chiefs and Commissioners Legislative Days 2/6/2025
Commissioner Jim McKiernan stated that he would like to attend this meeting with Chief Baker. The chief will make the hotel arrangements. It is a formal dress attire so Chief said he will be wearing his full Class A's and Jim will wear a suit coat and or a nice button up. No motion needed on this discussion.

12) Executive Session

- a) Discussion on potential litigation or liabilities RCW 42.30.110(iii) Litigation or legal risks.

This session was tabled till the next meeting February 12, 2025

13) Announcements & Upcoming Events

- a) Next Board of Commissioners Meeting: Feb 12th, 2025
- b) Events - End of year party is set for Jan. 17th at 6:30. The Chief is going to start a coffee with VETS, MILITARY, LAW ENFORCEMENT etc. 1 day each week at the firehouse. He also is going to coordinate with CloudView Bakery on doing a "TEA WITH THE CHIEF" so local community members can come meet with him and chit chat ... He is making huge efforts to be more involved with this community and keeping the lines of communication open to the public.
- c) Agenda item requests

14) Adjournment

Commissioner McKiernan made the motion to adjourn the meeting Commissioner Burts seconded the motion meeting adjourned at 7:05pm

THIS MEETING WAS RECORDED VIA GOOGLE MEETS AND WILL BE RETAINED FOR FUTURE REFERENCES.



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AGENDA ITEM 10a

AGENDA REQUEST

Discussion and possible action on sending a Commissioner to the Washington Fire Chiefs and Commissioners Legislative Days 2/6/2025

PERSON RESPONSIBLE FOR AGENDA ITEM

Chief Baker

AGENDA DESCRIPTION

Sending a Commissioner would be beneficial for the Fire department. This is a good opportunity for Networking, Education Purposes, Advocacy, Community Representation. It shows a strong front for our District. Event Fee \$40.00

AGENDA RECOMMENDED MOTION

Motion to approve sending a Commissioner to the Washington Fire Chiefs and Commissioners Legislative Days on 2/6/2025.

ATTACHMENTS



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AGENDA ITEM 10B

AGENDA REQUEST

Discussion and possible action on deeming Utility 7151 a 2005 Chevrolet Suburban and surplus

PERSON RESPONSIBLE FOR AGENDA ITEM

Chief Chris Baker

AGENDA DESCRIPTION

The 2005 Chevrolet Suburban has 136,000 miles on the vehicle and is in need of several repairs including front suspension work, coolant leak, rewiring of emergency lighting as it has a battery draw, headliner replacement/repair.

AGENDA RECOMMENDED MOTION

Motion to approve Utility 7151 2005 Chevrolet Suburban as surplus

ATTACHMENTS



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AGENDA ITEM 10C

AGENDA REQUEST

Discussion and Possible action on approving the Lexipol electronic policy procedures

PERSON RESPONSIBLE FOR AGENDA ITEM

Chief Chris Baker

AGENDA DESCRIPTION

In March of 2025 the Fire District Commissioners approved the Lexipol Platform for Policy and Procedure development and administration. The Chief has reviewed and made adjustments to the Policy and Procedure Manual and the Fire Commissioners need to begin reviewing and approving the policies electronically in order to implement them.

AGENDA RECOMMENDED MOTION

No Motion. Presentation on how to log on and approve each of the policies. .

ATTACHMENTS

None.



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AGENDA ITEM 10d

AGENDA REQUEST

Discussion and possible action on process for stipend EMT only membership with Fire District 7

PERSON RESPONSIBLE FOR AGENDA ITEM

Chief Chris Baker

AGENDA DESCRIPTION

Change the membership process for Stipend EMT positions to be as follows

1. Review and Approval of the Application by 2 or more Department Officers
2. Background check including validating credentials
3. Review and approval by the Fire Chief
4. Notification of membership to the Fire District Commissioners at the next scheduled commissioners meeting.

AGENDA RECOMMENDED MOTION

No Motion. Presentation on how to log on and approve each of the policies. .

ATTACHMENTS

None.



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EXECUTIVE SESSION 12

- a) Fire Chiefs review process with final review set for December Board of Commissioners meeting.
- b) Fire District 7 at fault vehicle collision occurring in front of Fire Station #1 non injury