



# Grant County Fire District 7 Board of Commissioners Regular Meeting Agenda

**Date:** October 8th, 2025

**Time:** 6:30pm

**Location:** 155 Wa-28 W. Soap Lake, Wa 98851

**1) Call to Order**

**2) Pledge of Allegiance**

**3) Roll Call, Establish Quorum**

**4) Oath of Office / Swearing-In of New Members**

**5) Recognize and Welcome Public, Invite Public Comments (3 minute time frame)**

**6) Approval of Agenda**

**7) Consent Agenda**

- a) Approval of Last Meeting's Minutes
- b) Expense Vouchers Review and Approval
- c) District Credit Card Expenditures
- d) Approval of Grant Rembursements

**8) Chief's Report**

- a) Incidents
- b) Training
- c) Facilities
- d) Fleet
- e) Regional update
- f) Statewide update
- g) New Members

**9) District Secretary's Report**

- a) Cash Balance-
- b) EMS Billing -
- c) Cost Recovery Billing-



## Grant County Fire District 7 Board of Commissioners Regular Meeting Agenda

### 10) Old Business

- a) Discussion and possible action on an exit interview with Chief Baker (Remote)

### 11) New Business

- a) Discussion and possible action on the new Comprehensive Procurement and Public Works Policy
- b) Discussion and possible action on participating in the GEMT program
- c) Discussion of the 2026 budget SEE ATTACHED

### 12) Executive Session

### 13) Announcements & Upcoming Events

- a) Next Board of Commissioners Meeting: November 12th , 2025
- b) Events - Trunk or Treat October 31st, 2025 Story Time and Safety Day at Soap Lake Library October 9th, 2025
- c) Agenda item requests

### 14) Adjournment



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### **AGENDA ITEM 10a**

- a) Discussion and possible action on the new Comprehensive Procurement and Public Works Policy

### **AGENDA REQUEST**

Chief Erick Brittain

### **PERSON RESPONSIBLE FOR AGENDA ITEM**

Fire Chief

### **AGENDA DESCRIPTION**

The purpose of this policy is to maintain an accountable process that establishes Fire District responsibilities, procedures, practices and to guide District members on basic procurement and public works contracting requirements as set forth in Grant County Fire District #7 and Washington State statutes. Adherence to this policy ensures that public purchases and contracts are open, fair, the best value of public funds, and comply with Washington State law.

### **AGENDA RECOMMENDED MOTION**

Motion to approve Comprehensive Procurement and Public Works Policy

### **ATTACHMENTS**

See attachment



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### **AGENDA ITEM 10A**

- b) Discussion and possible action on participating in the GEMT program

### **AGENDA REQUEST**

GEMT Program

### **PERSON RESPONSIBLE FOR AGENDA ITEM**

Chief Brittain

### **AGENDA DESCRIPTION**

Participating in the GEMT Program (Ground Emergency Medical Transportation) allows eligible providers to receive supplemental Medicaid reimbursement for uncompensated costs associated with emergency medical transport services.

This program helps offset the gap between actual costs and Medicaid payments, ensuring sustainability for ambulance services and improving access to emergency care for Medicaid beneficiaries. Participation typically requires provider enrollment, cost reporting, and compliance with state and federal guidelines.

### **AGENDA RECOMMENDED MOTION**

Motion to approve participation in the GEMT program

### **ATTACHMENTS**

SEE ATTACHMENT



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**EXECUTIVE SESSION 12**